

FIRE PROTECTION DISTRICT NO. 4
OF LIVINGSTON PARISH

REPORT ON AUDIT OF
COMPONENT UNIT FINANCIAL STATEMENTS

DECEMBER 31, 2001

CONTENTS

| | Exhibit | Schedule | <u>Page</u> |
|--|---------|----------|-------------|
| INDEPENDENT AUDITOR'S REPORT | - | - | 1 - 2 |
| COMPONENT UNIT FINANCIAL STATEMENTS (COMBINED STATEMENTS - OVERVIEW) | | | |
| Combined Balance Sheet - All Fund Types and Account Groups | A | - | 3 - 4 |
| Combined Statement of Revenues, Expenditures, and Changes in Fund Balances - All Governmental Fund Types | B | - | 5 - 6 |
| Combined Statements of Revenues, Expenditures, and Changes in Fund Balances - Budget (Non-GAAP Basis) and Actual - General Fund and Debt Service Funds | C | - | 7 - 8 |
| Notes to the Financial Statements | - | - | 9 - 21 |
| FINANCIAL STATEMENTS OF INDIVIDUAL FUNDS AND ACCOUNT GROUPS | | | |
| General Fund: | | | |
| Comparative Balance Sheets | D-1 | - | 22 |
| Comparative Statements of Revenues, Expenditures and Changes in Fund Balance | D-2 | - | 23 - 24 |
| Debt Service Fund: | | | |
| Comparative Balance Sheets | E-1 | - | 25 |
| Comparative Statements of Revenues, Expenditures and Changes in Fund Balance | E-2 | - | 26 |
| General Fixed Assets Account Group: | | | |
| Comparative Statements of General Fixed Assets - By Source | F-1 | - | 27 |
| Statement of Changes in General Fixed Assets | F-2 | - | 28 |

| | <u>Exhibit</u> | <u>Schedule</u> | <u>Page</u> |
|---|----------------|-----------------|-------------|
| General Long-Term Debt Account Group: | | | |
| Comparative Statements of General Long-Term Debt | G | - | 29 |
| OTHER SUPPLEMENTARY INFORMATION: | | | |
| Schedule of Compensation Paid Board Members | - | 1 | 30 |
| Schedule of Insurance in Force | - | 2 | 31 |
| Independent Auditor's Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of the Component Unit Financial Statements Performed in Accordance with <u>Government</u> <u>Auditing Standards</u> | - | - | 32 - 33 |



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June 14, 2002

INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
Fire Protection District No. 4 of
Livingston Parish
Livingston Parish Council
Walker, Louisiana

We have audited the accompanying component unit financial statements of the Fire Protection District No. 4 of Livingston Parish, Louisiana, a component unit of the Livingston Parish Council, as of and for the year ended December 31, 2001, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the component unit financial statements referred to in paragraph one present fairly, in all material respects, the financial position of the Fire Protection District No. 4 of Livingston Parish, Louisiana, as of December 31, 2001, and the results of operations for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Fire Protection District No. 4 of
Livingston Parish

In accordance with Government Auditing Standards, we have also issued a report dated June 14, 2002, on our consideration of Fire Protection District No. 4 of Livingston Parish's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be used in conjunction with this report in considering the results of our audit.

Our audit was made for the purpose of forming an opinion on the component unit financial statements taken as a whole. The individual fund and individual account group financial statements and the supplementary information and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the component unit financial statements of the Fire Protection District No. 4 of Livingston Parish, Louisiana. Such information has been subjected to the auditing procedures applied in the examination of the component unit financial statements, and, in our opinion, the information is fairly stated in all material respects in relation to the component unit financial statements taken as a whole.

Respectfully submitted,

James J. Bouffard, LLP

**COMPONENT UNIT FINANCIAL STATEMENTS
(COMBINED STATEMENTS - OVERVIEW)**

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

**COMBINED BALANCE SHEET - ALL FUND TYPES
AND ACCOUNT GROUPS**

DECEMBER 31, 2001

| | Governmental Fund Type | Debt Service |
|---|---------------------------|------------------|
| | General | Service |
| ASSETS | | |
| Cash on Hand and in Banks | \$ 78,543 | \$ 26,836 |
| Investments | 359,136 | 11,602 |
| Receivables, Net of Allowance for Uncollectible Accounts | 328,944 | 22,576 |
| Due From Employees | 504 | - |
| Due From Debt Service Fund | 10,829 | - |
| User Fees Receivable | 254,566 | - |
| Fixed Assets | - | - |
| State Revenue Sharing Receivable | 19,387 | - |
| Amount Available in the Debt Service Fund for Debt Retirement | - | - |
| Amount to be Provided for Accumulated Unpaid Vacation and Compensatory Time | - | - |
| Amount to be Provided for Retirement of General Long-Term Debt | - | - |
| Total Assets | <u>\$ 1,051,909</u> | <u>\$ 61,014</u> |
| LIABILITIES AND FUND EQUITY | | |
| Liabilities: | | |
| Accounts Payable | \$ 73,039 | \$ 901 |
| Accrued Expenses | 2,436 | - |
| Due to General Fund | - | 10,829 |
| General Obligation Bond Payable | - | - |
| Certificates of Indebtedness | - | - |
| Accumulated Unpaid Vacation and Compensatory Time | - | - |
| Total Liabilities | <u>75,475</u> | <u>11,730</u> |

(CONTINUED)

Exhibit A

| <u>Account Groups</u> | | <u>Totals (Memorandum Only)</u> | |
|-------------------------------------|---------------------------------------|-------------------------------------|---------------------|
| <u>General Fixed Assets</u> | <u>General Long-Term Debt</u> | <u>2001</u> | <u>2000</u> |
| \$ - | \$ - | \$ 105,379 | \$ 74,937 |
| - | - | 370,738 | 195,324 |
| - | - | 351,520 | 478,237 |
| - | - | 504 | - |
| - | - | 10,829 | - |
| - | - | 254,566 | 323,540 |
| 2,657,328 | - | 2,657,328 | 2,616,580 |
| - | - | 19,387 | 24,925 |
| - | 49,284 | 49,284 | 55,812 |
| - | 26,136 | 26,136 | 12,452 |
| - | <u>625,352</u> | <u>625,352</u> | <u>748,810</u> |
| \$ 2,657,328 | \$ 700,772 | \$ 4,471,023 | \$ 4,530,617 |
| ----- | ----- | ----- | ----- |
| \$ - | \$ - | \$ 73,940 | \$ 93,173 |
| - | - | 2,436 | 2,180 |
| - | - | 10,829 | - |
| - | 122,676 | 122,676 | 145,027 |
| - | 551,960 | 551,960 | 659,595 |
| - | <u>26,136</u> | <u>26,136</u> | <u>12,452</u> |
| - | 700,772 | 787,977 | 912,427 |

FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH

COMBINED BALANCE SHEET - ALL FUND TYPES
AND ACCOUNT GROUPS (CONTINUED)

DECEMBER 31, 2001

| | Governmental Fund Type | |
|---------------------------------------|---------------------------|-----------------|
| | General | Debt Service |
| Fund Equity: | | |
| Investment in General Fixed Assets | " | " |
| Fund Balances: | | |
| Reserved for Debt Service | " | 49,284 |
| Unreserved - Undesignated | <u>976,434</u> | " |
| Total Fund Equity | 976,434 | 49,284 |
| Total Liabilities and Fund Equity | \$ 1,051,909 | \$ 61,014 |
| | ***** | ***** |

The accompanying notes constitute an integral part of this statement.

Exhibit A
(Continued)

| <u>Account Groups</u> | | <u>Totals</u> <u>(Memorandum Only)</u> | |
|-----------------------|------------------|---|------------------|
| <u>General</u> | <u>General</u> | | |
| <u>Fixed</u> | <u>Long-Term</u> | | |
| <u>Assets</u> | <u>Debt</u> | | |
| | | <u>2001</u> | <u>2000</u> |
| 2,657,328 | - | 2,657,328 | 2,616,580 |
| - | - | 49,284 | 55,812 |
| - | - | 976,434 | 945,798 |
| <u>2,657,328</u> | <u>-</u> | <u>3,683,046</u> | <u>3,618,190</u> |
| \$ 2,657,328 | \$ 700,772 | \$ 4,471,023 | \$ 4,530,617 |
| ----- | ----- | ----- | ----- |

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES**

FOR THE YEAR ENDED DECEMBER 31, 2001

| | Governmental Fund Types | | Total (Memorandum Only) | |
|--|----------------------------|-----------------|----------------------------|---------------|
| | General | Debt Service | 2001 | 2000 |
| | | | | |
| Revenues: | | | | |
| Property Taxes | \$ 366,024 | \$ 25,105 | \$ 391,129 | \$ 477,880 |
| Intergovernmental | 68,312 | - | 68,312 | 71,230 |
| Interest | 22,842 | 2,034 | 24,876 | 28,538 |
| Fire Insurance Commissions | 60,079 | - | 60,079 | 55,531 |
| Other | 2,197 | - | 2,197 | 4,445 |
| State Supplemental Pay | 14,400 | - | 14,400 | 14,400 |
| User Fees | 356,227 | - | 356,227 | 325,808 |
| Total Revenues | 890,081 | 27,139 | 917,220 | 977,832 |
| Expenditures: | | | | |
| Salaries and Call-Out Reimbursements | 285,361 | - | 285,361 | 226,133 |
| Board Members Per Diem | 1,620 | - | 1,620 | 1,650 |
| Collection Fees | 70,142 | 901 | 71,043 | 51,740 |
| Bad Debts and Property Tax Adjustments | 19,045 | 3,028 | 22,073 | 24,794 |
| Capital Asset Expenditures | 65,627 | - | 65,627 | 201,447 |
| Dues and Subscriptions | 1,520 | - | 1,520 | 515 |
| Fuel and Oil | 15,607 | - | 15,607 | 16,682 |
| Insurance | 63,465 | - | 63,465 | 60,852 |
| Janitorial and Kitchen Supplies | 2,574 | - | 2,574 | 2,910 |
| Accounting and Legal | 18,787 | - | 18,787 | 7,448 |
| Maintenance Contracts | 1,360 | - | 1,360 | 1,334 |
| Miscellaneous | 7,499 | 15 | 7,514 | 4,410 |
| Office Supplies and Postage | 8,335 | - | 8,335 | 4,808 |
| Repairs and Maintenance | 29,386 | - | 29,386 | 51,665 |
| Small Tools and Supplies | 60,630 | - | 60,630 | 30,921 |
| Taxes, Licenses and Permits | 21,018 | - | 21,018 | 16,500 |
| Telephone | 14,762 | - | 14,762 | 9,425 |
| Training and Continued Education | 8,208 | - | 8,208 | 2,611 |
| Utilities | 24,562 | - | 24,562 | 15,472 |
| Debt Service: | | | | |
| Principal Retirement | 107,635 | 22,351 | 129,986 | 123,826 |
| Interest | <u>32,302</u> | <u>7,372</u> | <u>39,674</u> | <u>45,904</u> |
| Total Expenditures | 859,445 | 33,667 | 893,112 | 901,047 |
| Excess (Deficiency) of Revenues Over Expenditures | 30,636 | (6,528) | 24,108 | 76,785 |

(CONTINUED)

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

**COMBINED STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - ALL GOVERNMENTAL FUND TYPES - (CONTINUED)**

FOR THE YEAR ENDED DECEMBER 31, 2001

| | Governmental Fund Types | | Total (Memorandum Only) | |
|--|----------------------------|------------------|----------------------------|---------------------|
| | <u>General</u> | <u>Service</u> | <u>2001</u> | <u>2000</u> |
| | | | | |
| Other Financing Sources (Uses): | | | | |
| Proceeds from Issuance of Certificates of Indebtedness | | | | |
| Excess (Deficiency) of Revenues and Other Sources over Expenditures and Other Uses | 30,636 | (6,528) | 24,108 | 76,785 |
| Fund Balances at Beginning of Year | <u>945,798</u> | <u>55,812</u> | <u>1,001,610</u> | <u>924,825</u> |
| Fund Balances at End of Year | \$ 976,434 | \$ 49,284 | \$ 1,025,718 | \$ 1,001,610 |

The accompanying notes constitute an integral part of this statement.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

**COMBINED STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET (NON-GAAP BASIS)
AND ACTUAL - GENERAL FUND AND DEBT SERVICE FUNDS**

FOR THE YEAR ENDED DECEMBER 31, 2001

| | General Fund | | | | |
|---------------------------------|-------------------------|---------------------|-------------------------|-------------------------|--|
| | Adjustments | | Actual Cash Basis | Budget Cash Basis | Variance - Favorable (Unfavorable) |
| | Actual GAAP Basis | to Cash Basis | | | |
| Revenues: | | | | | |
| Property Taxes | \$ 366,024 | \$ 78,600 | \$ 444,624 | \$ 387,366 | \$ 57,258 |
| Intergovernmental | 68,312 | 5,538 | 73,850 | 68,000 | 5,850 |
| Interest | 22,842 | - | 22,842 | 9,000 | 13,842 |
| Fire Insurance Commissions | 60,079 | - | 60,079 | 50,000 | 10,079 |
| Other | 2,197 | - | 2,197 | 2,500 | (303) |
| State Supplemental Pay | 14,400 | (14,400) | - | - | - |
| User Fees | <u>356,227</u> | <u>17,955</u> | <u>374,182</u> | <u>275,000</u> | <u>99,182</u> |
| Total Revenues | 890,081 | 87,693 | 977,774 | 791,866 | 185,908 |
| Expenditures: | | | | | |
| Salaries and Call-Out | | | | | |
| Reimbursements | 285,361 | (14,630) | 270,731 | 266,861 | (3,870) |
| Board Members Per Diem | 1,620 | - | 1,620 | - | (1,620) |
| Collection Fees | 70,142 | (45,472) | 24,670 | 29,000 | 4,330 |
| Bad Debts and Property Tax | | | | | |
| Adjustments | 19,045 | (19,045) | - | - | - |
| Capital Asset Expenditures | 65,627 | (4,919) | 60,708 | 120,000 | 59,292 |
| Dues and Subscriptions | 1,520 | - | 1,520 | 1,520 | - |
| Fuel and Oil | 15,607 | (1,148) | 14,459 | 26,200 | 11,741 |
| Insurance | 63,465 | (32) | 63,433 | 95,200 | 31,767 |
| Janitorial and Kitchen Supplies | 2,574 | - | 2,574 | 3,560 | 986 |
| Professional Fees | 18,787 | 1,028 | 19,815 | 22,400 | 2,585 |
| Maintenance Contracts | 1,360 | 53 | 1,413 | 1,500 | 87 |
| Miscellaneous | 7,499 | - | 7,499 | 15,600 | 8,101 |
| Office Supplies and Postage | 8,335 | - | 8,335 | 9,609 | 1,274 |

(CONTINUED)

Debt Service Fund

| Adjustments | | Actual | Budget | Variance - |
|-------------|------------|-----------|-----------|---------------|
| GAAP | to Cash | Cash | Cash | Favorable |
| Basis | Basis | Basis | Basis | (Unfavorable) |
| \$ 25,105 | \$ 9,209 | \$ 34,314 | \$ 30,000 | \$ 4,314 |
| - | - | - | - | - |
| 2,034 | - | 2,034 | - | 2,034 |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| 27,139 | 9,209 | 36,348 | 30,000 | 6,348 |
| - | - | - | - | - |
| - | - | - | - | - |
| 901 | (901) | - | - | - |
| 3,028 | (3,028) | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| 15 | - | 15 | 10 | (5) |
| - | - | - | - | - |

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

**COMBINED STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCES - BUDGET (NON-GAAP BASIS)
AND ACTUAL - GENERAL FUND AND DEBT SERVICE FUNDS (CONTINUED)**

FOR THE YEAR ENDED DECEMBER 31, 2001

| | General Fund | | | | |
|---|-------------------------|---------------------|-------------------------|-------------------------|--|
| | Adjustments | | Actual Cash Basis | Budget Cash Basis | Variance - Favorable (Unfavorable) |
| | Actual GAAP Basis | to Cash Basis | | | |
| Repairs and Maintenance | 29,386 | 4,283 | 33,669 | 95,762 | 62,093 |
| Small Tools and Supplies | 60,630 | (1,539) | 59,091 | 98,636 | 39,545 |
| Taxes, Licenses and Permits | 21,018 | - | 21,018 | 20,930 | (88) |
| Telephone | 14,762 | - | 14,762 | 14,762 | - |
| Training and Continued Education | 8,208 | - | 8,208 | 23,326 | 15,118 |
| Utilities | 24,562 | - | 24,562 | 35,000 | 10,438 |
| Debt Service: | | | | | |
| Principal Retirement | 107,635 | - | 107,635 | 105,000 | (2,635) |
| Interest | 32,302 | - | 32,302 | 49,000 | 16,698 |
| Total Expenditures | <u>859,445</u> | <u>(81,421)</u> | <u>778,024</u> | <u>1,033,866</u> | <u>255,842</u> |
| Excess (Deficiency) of Revenues Over Expenditures | 30,636 | 169,114 | 199,750 | (242,600) | 441,750 |
| Fund Balances at Beginning of Year | 945,798 | (696,536) | 249,262 | 249,262 | - |
| Fund Balances at End of Year | <u>\$ 976,434</u> | <u>\$ (527,422)</u> | <u>\$ 449,012</u> | <u>\$ 7,262</u> | <u>\$ 441,750</u> |

The accompanying notes constitute an integral part of this statement.

Exhibit C
(Continued)

Debt Service Fund

| Adjustments | | Actual | Budget | Variance - |
|--------------------|--------------------|------------------|------------------|----------------------|
| Actual | to | Cash | Cash | Favorable |
| GAAP | Cash | Basis | Basis | (Unfavorable) |
| Basis | Basis | | | |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| - | - | - | - | - |
| 22,351 | - | 22,351 | 22,351 | - |
| 7,372 | - | 7,372 | 7,372 | - |
| 33,667 | (3,929) | 29,738 | 29,733 | (5) |
| | | | | |
| (6,528) | 13,138 | 6,610 | 267 | 6,343 |
| 55,812 | (34,813) | 20,999 | 20,999 | - |
| \$ 49,284 | \$ (21,675) | \$ 27,609 | \$ 21,266 | \$ 6,343 |
| | | | | |

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2001

(1) Summary of Significant Accounting Policies -

The Fire Protection District No. 4 "the District" of Livingston Parish is a body corporate created by the Livingston Parish Police Jury, (now Livingston Parish Council) as provided by Louisiana Revised Statutes. The Fire District is governed by a board of five commissioners, two of whom are appointed by the Livingston Parish Council, two of whom are appointed by the Mayor and Board of Aldermen of the Town of Walker, Louisiana and one member to be selected by the four members appointed. The Fire District was created on March 22, 1975 for the purpose of providing fire protection and prevention to District No. 4 of the Parish of Livingston.

The financial statements of the District have been prepared in accordance with accounting principles generally accepted in the United States of America as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting. On June 30, 2001, the GASB issued a codification of the existing Governmental Accounting and Financial Reporting Standards which, along with subsequent GASB pronouncements (Statements and Interpretations), constitutes GAAP for governmental units. The more significant of these accounting policies are described below and, where appropriate, subsequent pronouncements will be referenced.

A. Financial Reporting Entity

This report includes all funds and account groups which are controlled by or dependent on the Fire Protection District No. 4 of Livingston Parish Board of Commissioners. Control by or dependence on the board was determined on the basis of taxing authority, authority to issue debt, election or appointment of governing body, and other general oversight responsibility.

In conformance with Governmental Accounting Standards Board, Statement 14, the Fire District is a component unit of the Livingston Parish Council, the governing body of the parish. The accompanying financial statements present information only on the funds and account groups maintained by the Fire District and do not present information on the Council and the general government services provided by that governmental unit.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

B. Fund Accounting

The accounts of the Fire District are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds of the Fire District are grouped, in the financial statements in this report, into two generic fund types and one broad fund category as follows:

General Fund - The General Fund is the general operating fund of the Fire District. It is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

In addition to the two generic fund types, the District maintains two account groups. The two account groups are not "funds". They are concerned only with the measurement of financial position. They are not involved with measurement of results of operations.

General Fixed Asset Account Group - The fixed assets used in the governmental fund type operations of the Fire District are accounted for in the General Fixed Assets Account Group, rather than in the governmental funds. No depreciation has been provided on general fixed assets. All fixed assets are valued at historical cost. Donated assets are recorded at their fair market value at date of donation.

General Long-Term Debt Account Group - Long-term liabilities expected to be financed from governmental funds are accounted for in the General Long-Term Debt Account Group, not in the governmental fund type operations.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

C. Basis of Accounting

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available as net current assets. Property taxes are recorded as revenues when levied even though a portion of the taxes may be collected in subsequent years.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. An exception to this general rule is principal and interest on general long-term debt which is recognized when due. Purchase of various operating supplies are regarded as expenditures at the time purchased.

D. Budgetary Practices

The District utilizes the following budgetary practices:

The Fire Chief prepares the annual budget which is based on what is expected to be collected during the fiscal year and it is approved by the Board of Commissioners. The adopted budget constitutes the authority of the Fire Chief to incur liabilities and authorize expenditures from the respective budgeted funds. Additionally, certain expenditures are approved monthly by the Board before payment. The budgets of the District are prepared on the cash basis of accounting.

E. Bad Debts

Uncollectible amounts due for property taxes are recognized as bad debts through the establishment of an allowance account at the time information becomes available which would indicate the uncollectibility of the particular receivable.

Estimated uncollectible amounts due for user fees are recognized as bad debts as a reduction of revenue, as a lien cannot be placed on the property for these uncollectible fees.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

F. Total Columns on Combined Statements

Total Columns on the Combined Statements is captioned (Memorandum Only) to indicate that it is presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations, or changes in financial position in conformity with accounting principles generally accepted in the United States of America. Neither is such data comparable to a consolidation.

G. Accumulated Unpaid Vacation and Compensatory Pay

At December 31, 2001 the District's liability for accumulated unpaid vacation and compensatory pay has been recorded in the general long-term debt group of accounts.

H. Comparative Data

Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the District's financial position and operations. However, comparative (i.e., presentation of prior year totals by fund type) data has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

I. Retirement Commitments

All employees of the District are required to be members of the Social Security System. This is the only retirement system of the District. The District contributed \$17,033 to the System during the year as its share of contributions. Future deficits in the system will be financed by the Federal Government and the District has no further liability to the system.

(2) Property Taxes -

On October 1, 1994, the voters of District No. 4 of Livingston Parish approved the renewal of a ten year 10 mill property tax to be assessed on the value of all property subject to taxation in the District. The tax will be levied annually for the period of ten years beginning January 1, 1995 and ending with the year beginning January 1, 2004. The tax shall be used for the purpose of maintaining and operating the District's fire protection facilities and paying the costs of obtaining water for fire protection purposes, including charges for fire hydrant rentals and services.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

Property taxes attach as an enforceable lien on property as of January 1, of each year. Taxes are levied in September or October and are actually billed to the taxpayers in November. Billed taxes become delinquent on January 1 of the following year.

The Fire District's taxes are collected by the Livingston Parish Tax Collector and are remitted to the Fire District monthly. The Fire District pays the Assessor's Office a fee for this service.

For the year 2001, taxes of 7.79 mills were levied on property with assessed valuations totaling \$50,209,570.

Total taxes assessed and taxes receivable at December 31, 2001, are as follows:

| | General Operations <u>7.29 Mills</u> | Debt Service <u>.50 Mills</u> | <u>Total</u> |
|--|--|-------------------------------------|--------------|
| Revenues: | | | |
| Total 2001 Taxes Assessed | \$ 366,024 | \$ 25,105 | \$ 391,129 |
| | ----- | ----- | ----- |
| Receivables: | | | |
| 2001 Property Tax Assessed | \$ 366,024 | \$ 25,105 | \$ 391,129 |
| Less: Current Year Taxes Collected in 2000 | (20,424) | (1,401) | (21,825) |
| Taxes Receivable - Current Year | 345,600 | 23,704 | 369,304 |
| Prior Year Tax Receivables at December 31, 2000 | 464,385 | 40,240 | 504,625 |
| Less: Prior Year Tax Collected in 2001 | (439,823) | (34,125) | (473,948) |

(CONTINUED)

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

| | General Operations 1.29 Mills | Debt Service 50 Mills | Total |
|---|-------------------------------------|-----------------------------|-----------------|
| <u>Receivables (Continued):</u> | | | |
| Less: Prior Year Receivables Charged Against Allowance | <u>(22,917)</u> | <u>(5,988)</u> | <u>(28,905)</u> |
| Taxes Receivable - Prior Years | 1,645 | 127 | 1,772 |
| Total Property Taxes Receivable at December 31, 2001 | 347,245 | 23,831 | 371,076 |
| Allowance for Uncollectible Accounts | (18,301) | (1,255) | (19,556) |
| Net Property Tax Receivable at December 31, 2001 | \$ 328,944 | \$ 22,576 | \$ 351,520 |
| | ===== | ===== | ===== |

(3) Changes in General Fixed Assets:

A summary of changes in general fixed assets is as follows:

| | Furniture and <u>Buildings</u> | Autos and <u>Equipment</u> | Trucks | Land | Construc- tion in <u>Progress</u> | Total |
|-------------------|--------------------------------------|----------------------------------|---------------------|------------------|---|---------------------|
| Balance - | | | | | | |
| January 1, 2001 | \$ 485,367 | \$ 474,242 | \$ 1,575,705 | \$ 38,009 | \$ 43,257 | \$ 2,616,580 |
| Additions | 32,135 | 21,490 | 8,665 | - | 3,337 | 65,627 |
| Deletions | - | (957) | (23,922) | - | - | (24,879) |
| Balance - | | | | | | |
| December 31, 2001 | <u>\$ 517,502</u> | <u>\$ 494,775</u> | <u>\$ 1,560,448</u> | <u>\$ 38,009</u> | <u>\$ 46,594</u> | <u>\$ 2,657,328</u> |
| | ===== | ===== | ===== | ===== | ===== | ===== |

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

(4) Changes in Long-Term Debt -

- A. The following is a summary of bond transactions of the District for the year ended December 31, 2001:

| | |
|-----------------------------------|------------|
| Bond Payable at January 1, 2001 | \$ 145,027 |
| Increase in Bonds Issued | - |
| Bond Retired Current Year | (22,351) |
| Bond Payable at December 31, 2001 | \$ 122,676 |
| | <hr/> |

General Obligation Bond:

On October 28, 1976, the District issued a public improvement bond in the amount of \$450,000 for the purpose of purchasing, constructing, and acquiring land, building, equipment and other facilities to aid in providing fire protection to District No. 4. The bond was purchased by the United States Department of Agriculture - Farmers Home Administration. All bond proceeds were expended for the designated purpose prior to June 30, 1982.

On September 1, 1987, Farmers Home Administration under the requirements of the Omnibus Budget Reconciliation Act of 1986 was required to sell a number of randomly selected Community Program loans. The District's loan was one selected for sale. The new owner of the District's loan is Community Program Loan Trust and is being serviced by GMAC Commercial Mortgage Corporation. All subsequent payments and requirements of the original issue remain the same. The District makes payments on the bond indebtedness in annual installments of \$29,723 which includes interest at 5% per annum. The bonded indebtedness at December 31, 2001 was \$122,676.

A schedule of the outstanding 1976 General Obligation Bond and the interest and principal requirements by dates is as follows:

| <u>Due Date</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|-------------------------------|-------------------|------------------|-------------------|
| October 28, 2002 | \$ 23,453 | \$ 6,270 | \$ 29,723 |
| October 28, 2003 | 24,693 | 5,030 | 29,723 |
| October 28, 2004 | 25,934 | 3,789 | 29,723 |
| October 28, 2005 | 27,259 | 2,464 | 29,723 |
| October 28, 2006 | 21,337 | 1,082 | 22,419 |
| Total General Obligation Bond | <u>\$ 122,676</u> | <u>\$ 18,635</u> | <u>\$ 141,311</u> |

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

- B. The following is a summary of the Certificates of Indebtedness transactions of the District for the year ended December 31, 2001:

| | |
|---|------------------|
| Certificates Payable at January 1, 2001 | \$ 659,595 |
| Certificates Issued Current Year | - |
| Certificates Redeemed Current Year | <u>(107,635)</u> |
| Certificates Payable at December 31, 2001 | \$ 551,960 |
| | ===== |

General Obligation Certificate of Indebtedness:

On May 16, 1997, the District issued Excess Revenue Certificates of Indebtedness, Series, 1997, in the amount of \$750,000 at an annual interest rate of 5.37% for the purpose of purchasing five fire trucks. All proceeds were expended for the purchase of the five trucks in 1997.

The Certificates are secured and payable solely from a pledge and dedication of the excess of annual revenues above statutory, necessary and usual charges of the District for each fiscal year beginning January 1, 1997 through December 31, 2006.

A schedule of the outstanding Certificates and the interest and principal requirements by dates is as follows:

| <u>Due Date</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|-------------------|------------------|-----------------|----------------|
| May 15, 2002 | \$ 82,000 | \$ 12,298 | \$ 94,298 |
| November 15, 2002 | - | 10,096 | 10,096 |
| May 15, 2003 | 86,000 | 10,096 | 96,096 |
| November 15, 2003 | - | 7,786 | 7,786 |
| May 15, 2004 | 91,000 | 7,786 | 98,786 |
| November 15, 2004 | - | 5,343 | 5,343 |
| May 15, 2005 | 97,000 | 5,343 | 102,343 |
| November 15, 2005 | - | 2,739 | 2,739 |
| May 15, 2006 | <u>102,000</u> | <u>2,739</u> | <u>104,739</u> |
| Total 1997 series | \$ 458,000 | \$ 64,226 | \$ 522,226 |
| | ===== | ===== | ===== |

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

(4) Changes in Long-Term Debt - (Continued) -

On September 20, 1999, the District issued Excess Revenue Certificates of Indebtedness, Series 1999, in the amount of \$150,000 for the purpose of purchasing three rescue and service trucks.

The certificates were issued in the form of two single fully registered Certificates, with one Certificate in the denomination and principal amount of One Hundred Twenty-Seven Thousand, Five Hundred and No/100 Dollars (\$127,500.00) and numbered R-1 ("Certificate R-1"), bearing an annual interest rate of 5.37% and the other Certificate in the denomination and principal amount of Twenty-Two Thousand, Five Hundred and No/100 Dollars (\$22,500.00) and numbered R-2 ("Certificate R-2"), bearing an annual interest rate of 0.00%.

The certificates are secured and payable, on a parity with the Series 1997 Certificates, solely from a pledge and dedication of the excess of annual revenues, above statutory, necessary and usual charges in each of the Fiscal Years 1999-2004, inclusive.

A schedule of the outstanding certificates and the interest and principal requirements by date is as follows:

| <u>Due Date</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|--------------------|------------------|-----------------|--------------|
| March 15, 2002 | \$ - | \$ 2,160 | \$ 2,160 |
| September 15, 2002 | 25,430 | 2,160 | 27,590 |
| March 15, 2003 | - | 1,478 | 1,478 |
| September 15, 2003 | 26,795 | 1,478 | 28,273 |
| March 15, 2004 | - | 758 | 758 |
| September 15, 2004 | 28,235 | 758 | 28,993 |
| Total 1999 Series | | | |
| Certificate R-1 | 80,460 | 8,792 | 89,252 |
| September 15, 2002 | 4,500 | - | 4,500 |
| September 15, 2003 | 4,500 | - | 4,500 |
| September 15, 2004 | 4,500 | - | 4,500 |
| Total 2000 Series | | | |
| Certificate R-2 | 13,500 | - | 13,500 |
| Total 1999 Series | \$ 93,960 | \$ 8,792 | \$ 102,752 |

(5) Intergovernmental Revenues -

During the year ended December 31, 2001, the District received state revenue sharing funds of \$68,312.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

December 31, 2001

(6) Litigation -

At December 31, 2001, there is no litigation pending against the Fire District that could be expected to exceed the amount of insurance coverage.

(7) Cash and Cash Equivalents -

For reporting purposes, cash and cash equivalents include cash, demand deposits, and time certificates of deposit. Under state law the District may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, any other state in the union, or under the laws of the United States. Further, the District may invest in time deposits or certificates of deposit of state banks organized under Louisiana law and national banks having principal offices in Louisiana.

As confirmed by the fiscal agent, the District had cash and cash equivalents totaling \$124,223 with a carrying value of \$105,379 at December 31, 2001. Cash and cash equivalents are stated at cost, which approximates market. These deposits must be secured under state law by federal deposit insurance or the pledge of securities owned by the bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the bank. These pledged securities are held in the name of the pledging bank in a custodial bank that is mutually acceptable to the parties involved. The following is a summary of cash and cash equivalents at December 31, 2001, with the related federal deposit insurance and pledged securities, if any. The cash and cash equivalents at December 31, 2001, were secured as follows:

| | Confirmed | | |
|---|-------------------|------------|----------------|
| | Bank Balance | FDIC | Balance |
| | December 31, 2001 | Insurance | Uninsured |
| Cash in Interest Bearing | | | |
| Checking Accounts | \$ 124,223 | \$ 100,000 | \$ 24,223 |
| Total | \$ 124,223 | \$ 100,000 | \$ 24,223 |
| Uncollateralized - | | | |
| Securities Pledged and Held by the Custodial Bank in the Name of the Fiscal Agent | | | <u>519,171</u> |
| Deficiency of FDIC | | | |
| Insurance and Pledged Securities over Cash and Cash Equivalents | | | \$ None |

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

Even though pledged securities are considered uncollateralized under the provisions of GASB Statement 3, Louisiana Revised Statute 39:1229 imposes a statutory requirement on the custodian bank to advertise and sell the pledged securities within 10 days of being notified by the entity that the fiscal agent has failed to pay deposited funds upon demand.

(8) Investments -

The Fire District has invested monies into LAMP. LAMP, a local government investment pool, is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana, which was formed by an initiative of the State Treasurer in 1993. While LAMP is not required to be a registered investment company under the Investment Company Act of 1940, its investment policies are similar to those established by Rule 2-a7, which governs registered money market funds. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high-quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest. Accordingly, LAMP investments are restricted to securities issued, guaranteed, or backed by the U.S. Treasury, the U.S. Government, or one of its agencies, enterprises, or instrumentalities, as well as repurchase agreements collateralized by those securities. The dollar weighted average portfolio maturity of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days. The fair market value of investments is determined on a weekly basis to monitor any variances between amortized cost and market value. For purposes of determining participants' shares, investments are valued at amortized cost. LAMP is designed to be highly liquid to give its participants immediate access to their account balances. At December 31, 2001 the Fire District has \$370,738 invested in LAMP which is stated at amortized cost in accordance with GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*. In accordance with GASB Codification Section 150.165, these investments are not categorized because they are not evidenced by securities that exist in physical or book entry form.

(9) Fire Protection Service Fees -

On July 20, 1996, a special election was held within District No. 4. The voters of District No. 4 of Livingston Parish approved the authorization to collect an amount not to exceed \$32.00 per annum for each residential or commercial structure for a term not to exceed ten years commencing January 1, 1997.

Total Fire Protection Service Fees estimated to collect for the year 2001 is as follows:

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

| | |
|--|-------------------------------|
| Total Number of Residential and Commercial Structures within the District Billed by Assessor | \$ 11,278 <u>X \$32.00</u> |
| Total Gross 2001 Service Fees to Collect | 360,896 |
| Less: Estimated 6% Uncollectible | (21,654) |
| Total Net 2001 Service Fees to Collect | 339,242 |
| Service Fees Collected in 2001 | 84,676 |
| Net Service Fees Receivable at December 31, 2001 | \$ 254,566 |

(10) On-Behalf Payments -

GASB No. 24 requires government employers to disclose the amount recognized in the financial statements for on-behalf payments of salaries and fringe benefits.

Supplementary salary payments are made by the State of Louisiana directly to certain District employees. The District is not legally responsible for these salaries. Therefore, the basis for recognizing the revenue and expenditure payments is the actual contribution made by the State. For the fiscal year ended December 31, 2001, the State paid supplemental salaries to the District's employees in the amount of \$14,400.

(11) Accounting Developments - GASB Statement No. 34 -

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Certain of the significant changes in the Statement include the following:

- For the first time the financial statements will include:
 - A Management Discussion and Analysis (MD&A) section providing an analysis of the District's overall financial position and results of operations.
 - Financial statements will be prepared using full accrual accounting for all of the District's activities, including reporting infrastructure assets (roads, bridges, etc.).
 - A change in the fund financial statements to focus on the major funds.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

DECEMBER 31, 2001

The general provisions of GASB Statement No. 34 must be implemented by the Fire Protection District No. 4 of Livingston Parish no later than the year ending December 31, 2004; the retroactive reporting of infrastructures must be implemented no later than the year ending December 31, 2008.

GENERAL FUND

To account for resources traditionally associated with governments which are not required to be accounted for in another fund.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH
GENERAL FUND**

COMPARATIVE BALANCE SHEETS

DECEMBER 31, 2001 AND 2000

| | <u>2001</u> | <u>2000</u> |
|---|---------------------|---------------------|
| <u>ASSETS</u> | | |
| Cash on Hand and in Banks | \$ 78,543 | \$ 54,047 |
| Investments | 359,136 | 195,215 |
| Property Tax Receivables, Net of Allowance for Uncollectible Accounts of \$18,301 in 2001 and \$22,173 in 2000 | 328,944 | 442,212 |
| Due From Employees | 504 | - |
| Due From Debt Service Fund | 10,829 | - |
| User Fees Receivable | 254,566 | 323,540 |
| State Revenue Sharing Receivable | 19,387 | 24,925 |
| Total Assets | \$ 1,051,909 | \$ 1,039,939 |
| <u>LIABILITIES AND FUND BALANCE</u> | | |
| Liabilities: | | |
| Accounts Payable | \$ 73,039 | \$ 91,961 |
| Accrued Payroll | 2,436 | 2,180 |
| Total Liabilities | 75,475 | 94,141 |
| Fund Balance: | | |
| Unreserved - Undesignated | 976,434 | 945,798 |
| Total Liabilities and Fund Balance | \$ 1,051,909 | \$ 1,039,939 |

See auditor's report.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH
GENERAL FUND**

**COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE**

FOR THE YEARS ENDED DECEMBER 31, 2001 AND 2000

| | <u>2001</u> | <u>2000</u> |
|--|-------------|-------------|
| Revenues: | | |
| Property Taxes | \$ 366,024 | \$ 443,468 |
| Intergovernmental | 68,312 | 71,230 |
| Interest | 22,842 | 27,388 |
| Fire Insurance Commissions | 60,079 | 55,531 |
| Other | 2,197 | 4,445 |
| State Supplemental Pay | 14,400 | 14,400 |
| User Fees | 356,227 | 325,808 |
| Total Revenues | 890,081 | 942,270 |
| Expenditures: | | |
| Salaries and Call-Out Reimbursements | 285,361 | 226,133 |
| Bad Debts and Property Tax Adjustments | 19,045 | 23,073 |
| Board Members Per Diem | 1,620 | 1,650 |
| Capital Asset Expenditures | 65,627 | 201,447 |
| Collection Fees | 70,142 | 50,528 |
| Dues and Subscriptions | 1,520 | 515 |
| Fuel and Oil | 15,607 | 16,682 |
| Insurance | 63,465 | 60,852 |
| Janitorial and Kitchen Supplies | 2,574 | 2,910 |
| Accounting and Legal | 18,787 | 7,448 |
| Maintenance Contracts | 1,360 | 1,334 |
| Miscellaneous | 7,499 | 4,410 |
| Office Supplies and Postage | 8,335 | 4,808 |
| Repairs and Maintenance | 29,386 | 51,665 |
| Small Tools and Supplies | 60,630 | 30,921 |
| Taxes, Licenses and Permits | 21,018 | 16,500 |
| Telephone | 14,762 | 9,425 |
| Training and Continued Education | 8,208 | 2,611 |
| Utilities | 24,562 | 15,472 |
| Debt Service: | | |
| Principal | 107,635 | 102,405 |
| Interest | 32,302 | 37,602 |
| Total Expenditures | 859,445 | 868,391 |
| Excess Revenues Over Expenditures | 30,636 | 73,879 |

(CONTINUED)

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH
GENERAL FUND**

**COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE - (CONTINUED)**

FOR THE YEARS ENDED DECEMBER 31, 2001 AND 2000

| | <u>2001</u> | <u>2000</u> |
|---|-------------------|-------------------|
| Other Financing Sources (Uses): | | |
| Proceeds from the Issuance of Certificates of Indebtedness | | |
| Excess of Revenues and Other Sources over Expenditures and Other Uses | 30,636 | 73,879 |
| Fund Balance at Beginning of Year | <u>945,798</u> | <u>871,919</u> |
| Fund Balance at End of Year | <u>\$ 976,434</u> | <u>\$ 945,798</u> |
| | | |

See auditor's report.

DEBT SERVICE FUND

To accumulate resources for and to account for the payment of principal and interest on general obligation bonds.

General Obligation Bond - Issued October 28, 1976, for the purpose of constructing buildings and purchasing land and fire protection equipment for the Fire Protection District No. 4 of Livingston Parish. Payments are due in annual installments of principal and interest of \$29,723 until maturity in 2006. Interest is at 5.00%. Revenues from property taxes are dedicated to service this debt.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH
DEBT SERVICE FUND**

COMPARATIVE BALANCE SHEETS

DECEMBER 31, 2001 AND 2000

| | <u>2001</u> | <u>2000</u> |
|---|-------------|-------------|
| <u>ASSETS</u> | | |
| Cash in Bank | \$ 26,836 | \$ 20,890 |
| Investments | 11,602 | 109 |
| Property Tax Receivables, Net of Allowance for Uncollectible Accounts of \$1,255 in 2001 and \$4,215 in 2000 | 22,576 | 36,025 |
| Total Assets | \$ 61,014 | \$ 57,024 |
| | ----- | ----- |
| <u>LIABILITIES AND FUND BALANCE</u> | | |
| Liabilities: | | |
| Accounts Payable | \$ 901 | \$ 1,212 |
| Due to General Fund | 10,829 | - |
| Total Liabilities | 11,730 | 1,212 |
| Fund Balance: | | |
| Reserved for Debt Service | 49,284 | 55,812 |
| Total Liabilities and Fund Balance | \$ 61,014 | \$ 57,024 |
| | ----- | ----- |

See auditor's report.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH
DEBT SERVICE FUND**

**COMPARATIVE STATEMENTS OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE**

FOR THE YEARS ENDED DECEMBER 31, 2001 AND 2000

| | <u>2001</u> | <u>2000</u> |
|---|------------------|------------------|
| Revenues: | | |
| Property Taxes | \$ 25,105 | \$ 34,412 |
| Interest | <u>2,034</u> | <u>4,150</u> |
| Total Revenues | <u>27,139</u> | <u>35,562</u> |
| Expenditures: | | |
| Collection Fees | 901 | 1,212 |
| Bad Debts and Property Tax Adjustments | 3,028 | 4,721 |
| Miscellaneous | 15 | - |
| Bond Principal | 22,351 | 21,421 |
| Bond Interest | <u>7,372</u> | <u>8,302</u> |
| Total Expenditures | <u>33,667</u> | <u>32,656</u> |
| Excess (Deficiency) of Revenues over Expenditures | (6,528) | 2,906 |
| Fund Balance at Beginning of Year | <u>55,812</u> | <u>52,906</u> |
| Fund Balance at End of Year | <u>\$ 49,284</u> | <u>\$ 55,812</u> |

See auditor's report.

GENERAL FIXED ASSETS ACCOUNT GROUP

To account for fixed assets not specifically accounted for by other funds.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

COMPARATIVE STATEMENTS OF GENERAL FIXED ASSETS - BY SOURCE

DECEMBER 31, 2001 AND 2000

| | <u>2001</u> | <u>2000</u> |
|---|---------------------|---------------------|
| General Fixed Assets, at Cost: | | |
| Land | \$ 38,009 | \$ 38,009 |
| Buildings | 517,502 | 485,367 |
| Furniture and Equipment | 494,775 | 474,242 |
| Autos and Trucks | 1,560,448 | 1,575,705 |
| Construction in Progress | 46,594 | 43,257 |
| Total General Fixed Assets | <u>\$ 2,657,328</u> | <u>\$ 2,616,580</u> |
| Investment in General Fixed Assets From: | | |
| General Obligation Bond | \$ 421,120 | \$ 421,120 |
| Certificates of Indebtedness | 895,616 | 895,616 |
| General Fund Revenues | 1,311,558 | 1,270,810 |
| Donations | 29,034 | 29,034 |
| Total Investment in General Fixed Assets | <u>\$ 2,657,328</u> | <u>\$ 2,616,580</u> |

See auditor's report.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

STATEMENT OF CHANGES IN GENERAL FIXED ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2001

| | Total | Land | Buildings | Furniture and Equipment | Autos and Trucks | Construc- tion in Progress |
|---|--------------|-----------|------------|-------------------------------|------------------------|----------------------------------|
| General Fixed Assets at Beginning of Year | \$ 2,616,580 | \$ 38,009 | \$ 485,367 | \$ 474,242 | \$ 1,575,705 | \$ 43,257 |
| Additions | 65,627 | - | 32,135 | 21,490 | 8,665 | 3,337 |
| Deductions: | | | | | | |
| Assets Removed or Transferred | (24,879) | - | - | (957) | (23,922) | - |
| General Fixed Assets at End of Year | \$ 2,657,328 | \$ 38,009 | \$ 517,502 | \$ 494,775 | \$ 1,560,448 | \$ 46,594 |

See auditor's report.

**GENERAL LONG-TERM DEBT
ACCOUNT GROUP**

To account for unmatured principal amounts on general long-term debt expected to be financed from governmental type funds. Payment of maturing obligations, including interest, are accounted for in the debt service funds. To also account for the accumulated unpaid vacation to be financed from the general fund.

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

COMPARATIVE STATEMENTS OF GENERAL LONG-TERM DEBT

DECEMBER 31, 2001 AND 2000

| | <u>2001</u> | <u>2000</u> |
|--|-------------------|-------------------|
| AMOUNT AVAILABLE AND TO BE PROVIDED FOR THE RETIREMENT OF GENERAL LONG-TERM DEBT: | | |
| Amount Available in the Debt Service Fund for Debt Retirement | \$ 49,284 | \$ 55,812 |
| Amount to be Provided for Retirement of General Long-Term Debt: | | |
| From Dedicated Property Taxes | 73,392 | 89,215 |
| From User Fees | 551,960 | 659,595 |
| Amount to be Provided for Accumulated Unpaid Vacation and Compensatory Time | <u>26,136</u> | <u>12,452</u> |
| Total Available and to be Provided | <u>\$ 700,772</u> | <u>\$ 817,074</u> |
| GENERAL LONG-TERM DEBT PAYABLE: | | |
| General Obligation Bond | \$ 122,676 | \$ 145,027 |
| Certificates of Indebtedness | 551,960 | 659,595 |
| Accumulated Unpaid Vacation and Compensatory Time | <u>26,136</u> | <u>12,452</u> |
| Total General Long-Term Debt | <u>\$ 700,772</u> | <u>\$ 817,074</u> |

See auditor's report.

OTHER SUPPLEMENTARY INFORMATION

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

SCHEDULE OF COMPENSATION PAID BOARD MEMBERS

FOR THE YEARS ENDED DECEMBER 31, 2001 AND 2000

| <u>Name, Address and Phone Number</u> | <u>Term of Office</u> | <u>2001</u> | <u>2000</u> |
|---|-----------------------|-------------|-------------|
| Ivy B. Day Chairman P.O. Box 1061 Walker, LA 70785 667-3647 | January 2003 | \$ - | \$ - |
| Ricky E. Goff Vice-Chairman 27901 Lakeview Drive Walker, LA 70785 665-3628 | January 2004 | \$ 420 | \$ 420 |
| Jeffrey S. Easley, Sr. (Appointed January 2001) 9937 Meadow Lane Denham Springs, LA 70706 698-6253 | January 2003 | \$ 390 | \$ - |
| Ralph C. Sibley (Term Expired January 2001) 13165 Springfield Road Walker, LA 70785 664-3364 | - | \$ - | \$ 420 |
| Donald R. Dedon 34220 Walker North Road Walker, LA 70785 665-5711 | January 2002 | \$ 420 | \$ 480 |
| James W. Rawls 14215 Ascension Street Port Vincent, LA 70726 698-9781 | January 2004 | \$ 390 | \$ 330 |
| | | \$ 1,620 | \$ 1,650 |
| | | _____ | _____ |

**FIRE PROTECTION DISTRICT NO. 4 OF
LIVINGSTON PARISH**

SCHEDULE OF INSURANCE IN FORCE

DECEMBER 31, 2001

| <u>Insurance Company</u> | <u>Coverage</u> | <u>Amount</u> | <u>Expiration Date</u> |
|---|--|--|-------------------------------|
| Louisiana Workers' Compensation Corporation | Workmen's Compensation | \$ 500,000 | 03/02/02 |
| American Alternative Insurance Corporation | Commercial Auto Policy | \$1,000,000 | 3/01/02 |
| Western Surety | Surety Bonds: Fire Chief Secretary Board Chairman | \$ 150,000 \$ 150,000 \$ 150,000 | 3/20/02 3/20/02 3/20/02 |
| American Alternative Insurance Corporation | Multi-Peril Business Policy | \$2,000,000 | 3/01/02 |
| American Alternative Insurance Corporation | Management Liability Policy | \$2,000,000 | 3/01/02 |
| American Alternative Insurance Corporation | Commercial Umbrella Policy | \$1,000,000 | 3/01/02 |

**INDEPENDENT AUDITOR'S REPORT ON
COMPLIANCE AND ON INTERNAL CONTROL
OVER FINANCIAL REPORTING BASED ON AN
AUDIT OF THE COMPONENT UNIT FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**



Hannis T Bourgeois, LLP

Certified Public Accountants

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June 14, 2002

Board of Commissioners
Fire Protection District No. 4 of
Livingston Parish
Livingston Parish Council
Denham Springs, Louisiana

We have audited the component unit financial statements of the Fire Protection District No. 4 of Livingston Parish, Louisiana, as of and for the year ended December 31, 2001, and have issued our report thereon dated June 14, 2002. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Compliance

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a

Fire Protection District No. 4 of

Livingston Parish

Livingston Parish Council

relatively low level the risk that misstatements in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the use of management and the Office of the Legislative Auditor, State of Louisiana, and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report, which, upon acceptance by the Fire Protection District No. 4 of Livingston Parish, Louisiana, is a matter of public record.

Respectfully submitted,

James A. Bouyea, Jr. P